

Constitution and By-laws**Article I - Name**

The name of the organization shall be known as the Massachusetts Independent Football Association, hereafter MIFOA.

Article II - Purpose

The purpose of the MIFOA is to promote the preparedness of its members as football officials, both on and off the field, to recruit and educate new members, and to support the groups and organizations it serves in a professional and ethical fashion.

Article III - Membership***Section 1***

New members must be at least 18 and complete a written examination, to be administered once a year by the MIFOA.

Section 2

Member Requirements:

1. Attendance at 60% of scheduled meetings is required.
2. Must attend a mandatory interpretation meeting each year; either presented by the MIFOA or other MIAA recognized association.
3. All members will receive a rule book and be registered with the MIAA.

EXEMPTIONS:

The following members will be exempt from payment of dues:

The Interpreter if he is a member of the College Board.

The Secretary/Treasurer.

Any other member recommended by the President and approved by the Governing Board.

The following members may be exempted from the attendance requirement:

Any member recommended by the President and approved by the Governing Board.

Transfers will be subject to the approval of the Governing Board.

Section 3

Members not in good standing:

Any member who has not paid their dues by the Mandatory Meeting of the current year will lose their good standing and will be subject to the following fine schedule to retain their membership: 1- 30 days late, 1/3 the current dues. 31- 60 days late 2/3 the current dues. 61 or more days late 3/3 the current dues.

Any member who does not meet the attendance requirement or has not submitted a letter to the Executive Board explaining their lack of attendance will lose their good standing and will be subject to a fine of one year's dues to retain their membership. Letters are subject to review and acceptance by the Executive Board.

Section 4

Members requiring a sabbatical year due to illness, injury, work or are unable to work may do so by notifying the Secretary in writing and paying one half the current dues. This option is only available for one season.

Article IV – Governing Board***Section 1***

The Governing Board shall consist of the following:
President, Vice President, Secretary/Treasurer, Interpreter, Parliamentarian and 2 Directors.

Section 2

Duties of the Governing Board:

President—Shall preside at all meetings and oversee the preparation of an agenda for each meeting as well as the year's schedule. Shall administer and be responsible for the overall management of the MIFOA. The outgoing President shall automatically become a Director upon completion of his term.

Vice President—Shall replace the President in his absence and replace him permanently if he is unable to fulfill his term. Shall perform any duties assigned by the President. The Vice President shall automatically become President upon completion of his term.

Secretary/Treasurer—Shall record minutes of each meeting and make available to membership. Be responsible for all correspondence to members and others, responsible for overseeing the maintenance and content of www.mifoa.org. Shall be

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responsible for the collection of all dues and all disbursements to cover all expenses then MIFOA may incur.

Interpreter—Shall interpret all rules within the guidelines of the NCAA rulebook as well as the MIAA modifications.

Parliamentarian—Shall assist the President in the application of the by-laws and constitution of the MIFOA. Shall also assist the Secretary/Treasurer in any duties he may request help with. The Parliamentarian shall be the facilitator of a Nomination Committee in years when elections are held.

Director—Shall assist the President with any special projects or as requested. Position is reserved for the last two Presidents upon completion of their term as President. Shall be an ambassador for the sport and representing this Board.

Section 3

Election of the Governing Board shall be at the last scheduled meeting bi-annually for a term of two years. Nominations will be heard from the floor and/or from the nominating committee. Elections are currently scheduled for even numbered years.

Section 4

In the event a member of the Executive Board except the President is not able to complete their elected term or no longer available to perform their duties. The Executive Board will appoint a replacement to complete the term if necessary or the position may remain vacant until the next election. If the President is not able to complete the term or is no longer available to perform the duties of office, the Vice President will automatically become President.

Section 5

In the event that the Interpreter or Secretary/Treasurer are elected as Vice-President, the Executive Board will appoint an Assistant to assist in any way needed. The Assistant shall retain voting privileges on the Executive Board for the officer that is being assisted.

Article V – Dues & Stipends

Dues will be established each year by the Governing Board to defray the costs incurred by the MIFOA. The current dues will be set by the Governing Board.

A stipend will be established each year by the Governing Board for the efforts of the Secretary-Treasurer. The amount of the stipend will be set by the Governing Board.

Article VI - Amendments

By-laws may be amended with a 30 day notice to the Membership prior to a scheduled meeting or special meeting, but must be approved by a two-thirds vote. E-mail shall be the accepted form of communication. A copy of any amendments may be obtained by mail, if a written request is mailed to the Secretary.

Adopted – August 20, 2003

1st Revision – June 30, 2004

2nd Revision – June 29, 2005

3rd Revision – August 9, 2006

4th Revision – June 27, 2007

5th Revision – November 12, 2008

6th Revision – August 26, 2009

7th Revision – September 17, 2014